

Details for Hosting an Oneg or large Event

Food & drink needed (approximates but depends upon the number of people expected):

- Juice -- 5 - 6 litres (3 bottles)
- Challahs – 1-3
- Cookies -- 1 large package
- Optional but encouraged -- bagels & cream cheese, hummus, pita, crackers, cheese, vegetables and/or fruit

Note: dairy/parve/vegetarian only in the Temple and on Cedars grounds. *No peanuts or peanut containing products please, due to people in our congregation with allergies.

Also please bring the following supplies:

- dish towels -- to avoid having to return them laundered the following week
- cups, plates, utensils, napkins – if you do not wish to have to wash the reusable ones.

Location of kitchen items:

bottom two shelves of the refrigerator are to be used by the temple.

- glass plates & bowls -- 1st upper left cabinet when entering from community room
- cutting board & trivets -- lower left cabinet
- serving platters -- lower cabinets next to refrigerator
- knives & utensils -- cabinet between stoves
- tablecloths – cabinet beside stove (please wipe off plastic ones or take home & wash fabric ones when done)
- table decorations -- bottom cupboard under sink on left when entering from community room

Set up:

- Oneg begins at about 12 noon – start set up around 11:30 (after the school kids are done with the room)
- 2 large tables set up against long wall (better not to use a tablecloth, to eliminate laundering.).
- Pour (20 cups) juice & put out extra empty cups.
- Place sliced challah on trays.

Clean up (this is most important to do thoroughly in this shared space):

- Clean up any spills in kitchen and community room.
- Sweep floor in kitchen and community room (broom is located in hall closet across from kitchen door).
- Wash plastic cups, dry and return to cupboards.
- Wash anything used and return to correct location

If you happen to leave food for the following weeks Oneg, **please** attach a note with a suitable throw away date (in case the food does not happen to get used)

Please feel free to personalize the Oneg for any special occasion you may be honouring. Also remember, that your expenses for hosting a Kiddush are tax-deductable charitable expenses. Save your receipts and show them to the treasurer, who will issue an official receipt during the tax season.